L1MA Update 2021 Checklist

The Department of health and senior services, Health Education Unit, requires all L1ma's take a refresher course every 2 years. We do not have any certification requirements for all updates, WE ARE ONLY RESPONISBLE FOR THE STUDENTS WHO UTILIZE OUR ONLINE UPDATE PROGRAM. IF YOU HAVE COMPLETED THE UPDATE IN FACILITY YOU WILL NEED TO SEND YOUR INFORMATION STRAIGHT TO THE STATE OF MO, DHSS HEALTH EDUCAITON UNIT YOU CAN CALL THEM AT: 573-526-5686

• IF YOU HAVE COMPLETED THE COURSE ON OUR WEB SITE <u>WWW.MLNHA.ORG</u>, please follow the checklist with all required documents and information.

Requirements

- 1. You must complete the course 100%, the course may not take the full 4 hours, required. To obtain the rest of the required hours you must spend time reviewing issues specific to the facility/program as indicated by the needs of the residents and the medication and treatments currently being administered with in your facility, Corrective action based on identified problems within the facility. THIS IS PER THE DEPARTMENT OF HEALTH AND SENIOR SERVICES, AND THE LAST 2 CHECK MARKS ON THE REQUIRED DOUCUMENT. (get with supervisor or administrator to complete THESE LAST 2 STEPS)
- 2. IF YOU ARE NOT IN A FACILITY AND DO NOT HAVE ACCESS TO The required facility review portion of the update you can, either spend the full four hours in the course or research information like the state's requirements.
- 3. Fill out the entirety of the first 2 line of the form(if you do not know you certification number or when you were originally certified you can check the registry at https://healthapps.dhss.mo.gov/cnaregistry/CNASearch.aspx use the org name of MANHA and then enter you ssn, then your information will show.)
- 4. You must check the box's yourself for the training that is required (we will return form if you do not check them yourselves)
- 5. Sign the middle signature box and date it.
 - Once all the above items have been completed you need to send form to us at:
- 6. Send form to 573-634-8590 or by email to www.crcmanha@mlnha.org

IMPORTANT REMINDERS

If any information is missing, we will have to return the form for corrections, this could take longer to get you license update

You will not get new certification; the state will update your information on their registry. You can check the registry to see when you license has been updated.