

Missouri Association of Nursing Home Administrators

PROBLEM CHECKLIST FOR: INSULIN CERTIFICATION

We are unable to process this/these certification(s) because of the following:

_____ *Incomplete Insulin Certification form. (Must include LIMA or CMT Certification number or sent in with LIMA or CMT paperwork.)*

_____ *Incomplete copy of student's Score Sheet and Competency Sheet. This form must be completed front and back.*

_____ *Incorrect amount or improper method of payment. (\$6 per person for Insulin Card and Listing on State Registry.)*

_____ *Copy of written test not enclosed.*

NOTE: *It is our policy to return the entire certification packet if the packet is incomplete in any way. This eliminates confusion, minimizes the risk of loss, and expedites the process.*

MAIL TO:

MANHA
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Jefferson City MO 65109
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