

Missouri Association of

Nursing Home Administrators

Annual Convention June 6-9, 2010

SO, YOU THINK YOU CAN DANCE
THE HEALTH CARE DANCE?

20 CEUs including an ALF/RCF Track

Resort at Port Arrowhead
Lake Ozark

TA 029-411

2010 CONVENTION AGENDA

SUNDAY, JUNE 6

1:30 PM - 3:00 PM	COMPREHENSIVE CARE PLANS CHERYL PARSONS, RN, LNHA	(1.5 PC CEUs)
3:00 PM - 3:15 PM	BREAK	
3:15 PM - 4:45 PM	SEMINAR CONTINUES	(1.5 PC CEUs)
6:00 PM - 10:00 PM	HOSPITALITY	

MONDAY, JUNE 7

8:00 AM - 9:00 AM	REGISTRATION	
9:00 AM - 10:30 AM	HELP! THERE'S A STRANGER IN MY MIRROR! JANIE BONHAM, RN, BSN, ALZHEIMER'S ASSOCIATION MID-MISSOURI CHAPTER	(1.5 CEUs)
9:00 AM - 10:30 AM	ALF/RCF BREAK OUT TRACK - Nutrition and Mental Health: Important Facts for Our Clients Sherry Aden, RD, LD, Dietician, Mo. Department of Mental Health	(1.5 PC CEUs)
10:30 AM - 10:45 AM	BREAK	
10:45 AM - 12:15 PM	STRANGER IN MY MIRROR SEMINAR CONTINUES	(1.5 CEUs)
10:45 AM - 11:45 AM	ALF/RCF BREAK OUT TRACK - RESIDENTIAL CARE/ASSISTED LIVING ADMINISTRATOR LICENSURE FACTS Sally McKee, Executive Secretary Missouri Board of Nursing Home Administrators	(1.0 CEUs)
12:15 PM - 1:00 PM	LUNCH	
1:00 PM - 3:00 PM	A SURVEY FROM THE SURVEYORS PERSPECTIVE HELLEN ADRIAN, DHSS	(2.0 CEUs)
1:00 PM - 3:00 PM	ALF/RCF BREAK OUT TRACK - Survey Issues through the Individual Service Plan CATHY THOMPSON, B.A, LNHA, QMRP	(2.0 CEUs)
3:00 PM - 3:15 PM	BREAK	
3:15 PM - 5:15 PM	COMPLEMENTARY THERAPIES IN LONG TERM CARE MARY MAGILL, RN - DEB GAMBIL - CHELLE RINDERKNECHT, LMT, NCTMB - MARTY WOLINS MA, LMT, CHTP SPONSORED BY ALTERNATIVE HOSPICE	(2.0 CEUs)
2:00 PM	HOSPITALITY - POOLSIDE - SPONSORED BY MOBILE MEDICAL/OZARK IMAGING	

TUESDAY, JUNE 8

8:00 AM - 8:30 AM	REGISTRATION	
8:30 AM - 10:00 AM	HOW TO BREAK THE WEIGHT LOSS CYCLE JANELL COOK, REGISTERED DIETICIAN AND JOSH HILL, DIRECTOR OF HEALTHCARE SERVICES SPONSORED BY GRAVES MENU MAKER	(1.5 CEUs)
10:00 AM - 10:15 AM	BREAK	
10:15 AM - 11:45 AM	STRATEGIES FOR MANAGING LENGTH OF STAY UNDER PPS TIM MAKOWSKI, PT, NHA SPONSORED BY REHABCARE	(1.5 CEUs)
11:45 AM - 12:30 PM	LUNCH/GENERAL MEMBERSHIP MEETING	
12:30 PM - 2:30 PM	DEATH DYING AND BEREAVEMENT SUZANNE K. FRANKA, BSED, BSN, MSN, RN, CNS, CHPN	(2.0 PC CEUs)
2:30 PM - 2:45 PM	BREAK	
2:45 PM - 3:45 PM	HOW TO DEVELOP A SUCCESSFUL CNA PROGRAM IN YOUR FACILITY	(1.0 CEUs)
3:45 PM - 4:00 PM	BREAK	
4:00 PM - 5:00 PM	WHEN THE MUSIC ENDS: RECORDS RETENTION IN LTC JOHN MILLER LNHA, BKD	(1.0 CEUs)
7:00 PM	RECEPTION-BALLOTING-BANQUET-AWARDS, ELECTIONS, PRIZE GIVE-AWAYS, ENTERTAINMENT	

2010 CONVENTION AGENDA

WEDNESDAY, JUNE 9

8:00 AM - 8:30 AM	REGISTRATION	
8:30 AM - 9:00 AM	BREAKFAST	
9:00 AM - 11:00 AM	MDS WHAT ADMINISTRATORS NEED TO KNOW	(2.0 CEUs)
11:00 AM - 11:15 AM	BREAK	
11:15 AM - 12:15 AM	REGULATORY UPDATE	(1.0 CEUs)
1:00 PM	ADJOURN	

ABOUT THE PROGRAMS

ALF/RCF Break Out Tracks

Nutrition and Mental Health: Important Facts for Our Clients - There is a huge amount of information available on nutrition these days and much of it is contradictory. Sherry Aden will touch on the human diet and the importance of good nutrition in relation to other health issues mentally ill clients may experience. **Sherry Aden, RD, LD, Dietitian, Missouri Department of Mental Health.** Ms. Aden did her undergraduate work at Southeast Missouri State University and completed her Internship at Purdue University. She has been a Registered Dietitian for 13 years and has worked in mental health for 10 years. She also taught nutrition for 3 years at Southeast Missouri State University. In addition, Ms. Aden has worked with the Eat for Health Campaign in New Madrid, Carter, and Reynolds Counties in Missouri.

Residential Care/Assisted Living Administrator Licensure Facts - During this session you will get the facts on the new licensure for ALF and RCF facilities. **Sally Mckee** is the Executive Secretary for the Missouri Board of Nursing Home Administrators. She is a member of the National Association of Long Term Care Administrator Boards and the Long Term Care Best Practices Coalition. Sally has over seven years experience in the Department of Health and Senior Services and over 4 years in the senior services field. She was employed with the Section for Long Term Care Regulation as a Health program Representative and was the editor of the "LTC Bulletin" and the "LTC InformationUpdate" list serve. In addition, she was employed with the Division of Senior Disability Services and was the liaison for the Silver Haired Legislature and the Governor's Advisory Council on Aging.

Survey Issues Through the Individual Service Plan - As a direct-care provider on any level, you are familiar with a document called the Individual Service Plan (ISP). This document contains the most important information about your consumer. During this session, you will learn how to use the plan to prevent survey concerns, what to assure is included in the plan, and how the staff needs to utilize the plan. One of the most cited deficiencies is the lack of a specific evacuation plan in the ISP - this will also be covered.

Cathy Thompson B.A, LNHA, QMRP, is the owner and operator of licensed residential care facilities in Franklin County, MO., and is the President and CEO of Alternatives Care System, Inc. Cathy is a graduate of East Central College, Union, MO, and Maryville University, St. Louis, MO with degrees in Psychology and Sociology. She has served as a board member for the Mo. Assisted Living Association, and developed the training curriculum and taught the SB 616 required ALF Community Based Assessment Training for them. She is a board member of East Central College Foundation, Patient's First Foundation, and the Franklin County Advisory Board for the Alzheimer's Association. Cathy has written and published a comprehensive ALF and RCF Policies and procedures Manual which includes policies for the Department of Mental Health, and Medicaid Procedure and Compliance Manual for use in RCF's in the State of Missouri. She has worked as a consultant for providers, conducting administrative and direct care staff training. Cathy is a Certified Health and Safety Instructor and a volunteer for the American Red Cross teaching and certifying standard First Aid, Adult/Child, Infant CPR, AED, Preventing Disease Transmission, and Oxygen Administration. She is a Qualified Mental Retardation Professional and has experience writing and implementing Individualized Plans. She has worked with students having cognitive and behavioral disorders in the public school system, has experience working with mental health programs in skilled nursing facilities and has managed Individualized Supported Living Unites and Group Homes for MRDD.

ABOUT THE PROGRAMS

Comprehensive Care Plans - The number one cited deficiency for 2009 is a catch all for "not following professional standards". Improve the process, outcomes and reduce the risk of citation. The seminar will look at specific items being cited and provide techniques to guide your staff toward consistency in meeting process and standards. **Cheryl Parsons** is a registered nurse, long term care administrator and consultant. Her work as an author is based upon 20 years of experience in the industry. Her experience which includes C.N.A, Charge nurse, Staff Development Coordinator, DON, Administrator, Administrative Consultant, RN Monitor and RN Consultant. In the last four years she has entered the seminar circuit and has delivered presentations to over 3,000 participants in the Midwest on important issues to the long-term care industry. Her accomplishments in her own facility include four years of deficiency free surveys, excellent resident and family satisfaction surveys and a happy staff as indicated by a very low staff turn over. Cheryl has received many awards and recognition for her work in the industry. Besides the seminars and consultation, Cheryl is currently working on a series of publications that take facility leadership through transforming their skills as well as their staff's skills for modifying the facility culture from the institutional norm to that of a more person-centered, person-directed culture.

Help! There's a Stranger in My Mirror! - Take a journey with a disease of subtraction. This program will look at the brain as it relates to memory, communication and behavior. We will discuss strategies to engage the person with Alzheimer's disease and explore realistic expectations as we enter the world of Culture Change. Come prepared to share ways your staff enhances the environment for individuals with dementia. **Janie Bonham R.N., B.S.N.** Early Stage Care Consultant and Alzheimer's Educator. Janie graduated from Research Hospital Nursing School in 1975 with a diploma in nursing and later obtained her Bachelors in Nursing from the University of Missouri-Columbia in 1999. She has been a Nursing Instructor/Coordinator of the Boonslick Technical Education Center Practical Nursing Program since 1977 until August, 2008 when she retired but remains teaching part time. Janie joined the Alzheimer's Association Mid-Missouri Chapter in December, 2008, in the role of Care Consultant for the Administration on Aging Project LEARN. In this role she engaged persons with early stage dementia and their families by conducting structured assessments in the home and developing an individualized action plan. At the completion of the Project LEARN grant, she will continue in the development and implementation of the Early Stage Initiative and as the chapter Educator. Janie resides in Columbia with her husband, Dr. Roger Bonham.

A Survey from the Surveyors Perspective - During this presentation discussion will be held on survey preparation and sample selection. Hellen will review the survey process, observation, interview and record review and will discuss the decision making process. **Hellen Adrian** is a Registered Nurse and certified with the American Nurses Credentialing Center. Prior to joining the Division of Aging, she gained experience in both long term care and the acute care setting. She joined the Division of Aging in 1999, and worked as a surveyor before promoting to a regional supervisor. She supervised and trained surveyors in the field and assisted with surveys as needed over seven years. Currently Hellen is a Facility Advisory Nurse III with the Planning and Development Unit. She is a member of the training unit, surveys, reviews second business and exceptions requests for the Assisted Living Facilities.

Complementary Therapies in Long Term Care - Experts in the Complementary Healing Arts Therapies will provide participants with an understanding of the importance of Holistic Methods for our patients when using healing touch, aromatherapy, touch therapy and other innovative comfort care approaches to people who are approaching the end of their lives, as well as the family members who care for them. Take the opportunity to experience these therapies firsthand while dealing with the challenges of providing care to our patients in long term care. You will leave this presentation enlightened and empowered to use some of these techniques to enhance the lives of the people to whom you provide care. **Chelle Rinderknecht, LMT, NCTMB** Chelle had over 30 years in Mortgage Banking when she took a Healing Touch class that altered her life path. Beginning in 2002, Chelle began her study and practice of energy and massage therapies. She is Nationally Certified in Massage Therapy and Bodywork. Chelle is a Level III Synergia Practitioner and a Level II Healing Touch Practitioner. She does extensive work with Donna Eden's Energycises and the art of Jin Shin Jyutsu. In hospice care, Chelle creates a unique experience through the combining of energy therapies and massage. Each session honors and respects the wholeness of the patient's life. **Marty Wolins MA, LMT, CHTP** Marty has studied and practiced energy therapy since 1996. She is Nationally Certified in Massage Therapy and Bodywork, a Certified healing Touch Practitioner, Reiki Master, and Certified Level One Aromatherapist. She earned a Master's Degree in Transpersonal Psychology, with a focus on body-mind consciousness and using expressive arts for self-discovery. In hospice care, Marty combines imagery, aromatherapy and a compassionate touch to create a harmonious environment, allowing the heart energy to blossom.

ABOUT THE PROGRAMS

Mary Magill, RN A nurse since 1967, Mary has participated in just about everything from birth to death. She has worked in hospitals, clinics, offices, long term care, homes and hospice. Her #1 goal in all these settings has been “Holistic Healthcare,” “Patient Advocacy,” “Informed Consent” and “Compassion.” Mary is the founder and currently the Executive Director of Alternative Hospice. Her team is seasoned in conventional and complementary healthcare and Mary’s vision is to revolutionize the community’s knowledge and response to End of Life Care, Death and Dying, Loss, as well as integrating Complementary Healthcare with Conventional Healthcare ... the body, mind, and spirit in rhythm. **Deb Gambil** is a licensed message therapist, A Yoga master, and has certification in Aroma Therapy and Reiki. She currently has her own practice, instructs Yoga several times a week and has a patient load of 20–25 hospice patients each week. Deb lives her life in balance, shares her energy with anyone willing to share, and enjoys helping those persons who are at the end of life have a better quality as they make the last journey here on this earth.

HOW TO BREAK THE WEIGHT LOSS CYCLE - During this session you will learn about unintentional weight loss and hear about best practices that some are using through culture change to attack the problem. **Janell Cook** is a Registered Dietician with Graves Menu Maker Foods. **Josh Hill** is the Director of Healthcare Services with Graves Menu Maker Foods.

STRATEGIES FOR MANAGING LENGTH OF STAY UNDER PPS - This presentation will center on strategies which can be considered when planning beneficiary discharges under PPS. The focus of this presentation will be on planning treatment strategies for each type of discharge environment with an emphasis on therapy interventions. Awareness to the financial impact of managing length of stay will be introduced. Clinical tools will be provided which can assist in the planning of discharges to maximize the achievement of the highest level of function for each beneficiary. (1. Participants will be able to list three potential clinical interventions which should be considered prior to discharge. (2. Participants will be able to understand the essentials of the skilled criteria for training and observation. (3. Participants will understand the four essentials of documentation to support discharge preparation and length of stay. **Tim Makowski** is a registered physical therapist and experienced nursing home administrator. Tim has over 17 years of clinical and operations experience in geriatrics, long term care, and subacute care. In Tim’s current position with RehabCare as a regional director of operations, he is responsible for the planning, directing, and supervision of therapy services in skilled nursing facilities. In addition, he is responsible for development and implementation of clinical programs as well as training for therapists and facility staff. Tim has presented and published on numerous

clinical, operational, and regulatory topics including wound care, restraint reduction, reimbursement, subacute care, and interdisciplinary team management. He also currently provides restorative nurse aide training for CNAs throughout the state.

Death Dying and Bereavement - The Journey towards death is different for each of us, but there are commonalities in the process that are shared by many. Explore what “a good death” means, why good communication prior to and during the dying process is essential, the signs and symptoms of approaching death and how it is similar to the birthing process, and several types of grief. **Suzanne K. Franka, BSEd, BSN, MSN, RN, CNS, HPN** - As a degreed educator for 40 years, a Registered Nurse for 33 years, and a Clinical Nurse Specialist for 21 years, Ms. Franka has held positions including Instructor of Clinical Nursing in Community Health in the graduate and undergraduate programs at the University of Texas School of Nursing, where she authored both the Hewlitt Grant and the Discovery Learning Grant and was a major participant in the Sigma Theta Tau International/ Meals on Wheels Research Project: “Effect of Community Health Nursing Interventions on Functional Status Outcomes of Elderly and Students;” was Infection Control Coordinator at Brackenridge Hospital, a 450 bed city-county teaching hospital; was Public Health Nursing Supervisor for the Austin-Travis County Health and Human Services Department; was Coordinator of Continuing Health Education and Career Programs for Austin Community College where she supervised over 90 health education programs and their accompanying continuing education providerships; was Education Specialist in Health Science Technology Education for the Texas Department of Education; and is currently a Performance Improvement Education Specialist for SouthernCare, Inc., the third-largest hospice in the United States. Ms. Franka is responsible for developing educational programs for all SouthernCare offices and the communities that they serve and is currently the regional educator for all SouthernCare offices and their communities in Texas, Alabama, Georgia, South Carolina, and Virginia. Her special interest is Pain Management. Ms. Franka is also an item writer for the National Board for Certification of Hospice and Palliative Nurses’ *Hospice and Palliative Nurse Certification Examination*.

How To Develop A Successful CNA Program Within Your Facility - The on-going changes in the needs of the long term care service population necessitate constant changes in training and education programs. The needs of the staff with regard to proficiency and competence have to be met. This presentation focuses on a specific process used to develop CNA mentoring programs within facilities and how to use that program as a tool to not only engage participation of the entire facility but increase quality care for the residents.

ABOUT THE PROGRAMS

Carla J. Mahaffey-Sapp, Ph.D. Carla J. Mahaffey-Sapp is the President of Preferred Futures, Inc., a consulting firm specializing in long-term health care. She has 21 years experience in long term healthcare education and training. Dr. Sapp specializes in Long-term Health Care education and training with focus on quality care for long-term care clients. Her firm has formed a partnership with the University of Central Missouri to provide healthcare and allied health classes throughout western Missouri. She also teaches Train-the-Trainer courses through the Missouri Association of Nursing Home Administrators. Dr. Sapp is a Registered Nurse and a licensed Nursing Home Administrator with an educational background that includes degrees in Nursing, Social Gerontology, Criminal Justice, Human Services and a Ph.D. in Health Care Management.

When the Music Ends: Records Retention - This program will provide you with the information on "The Medical Record," what's required, chart thinning, medical records retention and audit tips - medical record review by RAC/Probe or other. Participants will be able to: know what is required in the Medicare Record, understand what records need to be thinned and when, have a better understanding of medical records retention and have audit tools to help ensure future compliance. **John Miller LNHA**, BKD As a member of BKD National Health Care Group, John assists skilled nursing facilities, hospitals swing beds and long-term care units in operational improvements, corporate compliance, budget analysis, regulations, process improvement and contract reviews. He is also responsible for training facilities on Medicare reimbursement and compliance. John has been working in long-term care since 1999, when he joined one of the top ranked industry providers. John has more than 10 years of experience managing the many levels of retirement communities overseeing operations in assisted living, skilled nursing units and hospital skilled units. With his extensive knowledge of regulations and survey process, he has been instrumental in helping facilities with initial certification participation in Medicaid and Medicare. As a Certified Preceptor for Missouri, John was responsible for training other leaders in the industry. During his career he has worked in both for profit and nonprofit settings and was used in interim administration and consulting roles at homes throughout Kansas and Missouri. John is a 1997 graduate of Park University in Parkville, Missouri, with a B.S. degree in health care management, which he received while working full time with the United States Air Force. He is a 1999 graduate of Central Missouri State University with a master's degree in social gerontology. John also maintains his current license as a Nursing Home Administrator for the state of Missouri.

MDS 3.0 What the Administrator Needs to Know - Once again MDS changes on October 1, 2010 will impact many areas of your assessment and ultimately your revenue. Understanding new RUG codes and classification, and designing ways to monitor accuracy and consistency will help you avoid revenue down flow during the learning curve time. Also MDS 3.0 opens the door for citations in failing to respect and implement the resident's preferences, history and routine. This seminar will help you prepare to meet the individualized needs of the resident and avoid citations. **Cheryl Parsons** is a registered nurse, long term care administrator and consultant. Her work as an author is based upon 20 years of experience in the industry. Her experience which includes C.N.A, Charge nurse, Staff Development Coordinator, DON, Administrator, Administrative Consultant, RN Monitor and RN Consultant. In the last four years she has entered the seminar circuit and has delivered presentations to over 3,000 participants in the Midwest on important issues to the long-term care industry. Her accomplishments in her own facility include four years of deficiency free surveys, excellent resident and family satisfaction surveys and a happy staff as indicated by a very low staff turn over. Cheryl has received many awards and recognition for her work in the industry. Besides the seminars and consultation, Cheryl is currently working on a series of publications that take facility leadership through transforming their skills as well as their staff's skills for modifying the facility culture from the institutional norm to that of a more person-centered, person-directed culture.

REGISTRATION INFORMATION

REGISTRATION FEES:

MEMBER ADMINISTRATOR	15 CEUs & 5 PC	\$300
NON-MEMBER ADMINISTRATOR	15 CEUs & 5 PC	\$400
STAFF/ASSOCIATE	No CEUs	\$200
Spouse Package	Meal Tickets	\$100

Member, Non-member and Staff/Associate registrations include all meal functions, seminars and activities listed in the brochure. Advance registration is appreciated. All on-site registration fees will be increased by \$25. A 100% refund will be given if requested 10 days prior to the conference. A 50% refund will be given if requested at least seven business days prior to the conference. A 25% refund will be given if requested no less than five business days prior to the conference. No refund will be given after June 1, 2010.

If attending one or more of the break out tracks hours may be more or less including PC hours.

LOCATION:

RESORT AT PORT ARROWHEAD
BUSINESS HWY. 54, LAKE OZARK, MO 65049

Accommodations are the individual's responsibility. MANHA's special room rate at the Resort is \$83 single/double. Reservations can be made by calling the Resort at 1-573-365-2334. Be sure to specify you are attending the Missouri Association of Nursing Home Administrators' Convention. The room block will be released on May 6, 2010. Reservations made after that date will be subject to availability. Make your reservation before May 6, 2010 to insure a room.

ACCREDITATION:

MANHA is approved by the Missouri board of Nursing Home Administrators as a training agency (TA 029-411)

REGISTRATIONS MAY BE MADE BY PHONE: 573/634-5345 FAX: 573/634-8590 OR WEB PAGE: WWW.MLNHA.ORG
OR MAIL TO: MANHA, 4100 COUNTRY CLUB DRIVE, JEFFERSON CITY, Mo 65109

REGISTRATION FORM

	MEMBER PACKAGE	NON-MBR. PACKAGE	STAFF/ASSOC. PACKAGE	SPOUSE ONLY	SUN. ONLY	MON OR TUE PER DAY	WED. ONLY	EXTRA BANQUET TICKET	TOTAL PER PERSON
NAME	\$300	\$400	\$200	\$100	\$50	\$100	\$75	\$30	TOTAL
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

TOTAL ENCLOSED \$ _____

Full Packages: Includes all educational sessions (15 CEUs & 5 PC), meals, breaks, and activities listed.

Spouse: Includes all planned social/meal functions.

Prospective Member: Same as Member Administrator (15 CEUs and 5 PC)

Staff Associate: Same as Member Administrator (No Administrator CEUs, Certificate of Attendance)

Individual Days: *Sunday* includes breaks, *Monday and Tuesday* includes educational sessions, lunch and breaks.

Wednesday includes educational sessions, breakfast and breaks.

SEND CONFIRMATION TO: NAME _____ FACILITY _____

ADDRESS _____ ADMIN. LICENSE #: _____

FAX: _____ E-MAIL: _____ PHONE: _____

METHOD OF PAYMENT: CHECK MASTERCARD VISA DISCOVER

CARD NO. _____ EXPIRATION DATE _____ 3 DIGIT SECURITY CODE _____

NAME ON CARD _____ CARD MAILING ADDRESS _____

**BOARD APPROVED PRECEPTOR
TRAINING PROGRAM**

The Missouri Board of Nursing Home Administrators requires an individual applying to become licensed as a nursing home administrator in Missouri to complete a prescribed course of instruction and training. A work internship in a nursing home under the direct supervision of a licensed nursing home administrator who is designated as a **preceptor** by the Board is an important part of the preparatory training. The supervision by a **preceptor** is a valuable contribution to the growth and development of the intern, to nursing home administration, and ultimately, long term care. This course has been approved by the Missouri Board of Nursing Home Administrators as a requirement in the application process of becoming a preceptor.

FULL COURSE PURPOSE:

To train Missouri nursing home administrators to become preceptors approved by the Board of Nursing Home Administrators to provide internship experiences to candidates for licensure.

FULL COURSE OUTLINE:

- I. Introduction of Instructor & Members
- II. Overview of Course
- III. Roles of Preceptor and AIT
- IV. Review of the Five-Step Process
- V. Coaching and Mentoring - Concepts & Skills
- VI. Assessment & Diagnosis of Learning needs
- VII. Domains of Practice
 - ❖ 10.0 Resident Care & Quality of Life
 - ❖ 20.0 Human Resources
 - ❖ 30.0 Finance

UPDATE COURSE PURPOSE:

The Missouri Board of Nursing Home Administrators requires a Preceptor take an approved update class every two years. This course has been approved by the Licensing board as a requirement in the application process of continuing as a preceptor.

UPDATE COURSE OUTLINE: Same as IX and X of preceptor course outline.

COURSE LOCATION: Resort at Port Arrowhead, Business Highway 54, Lake Ozark, MO 65049. Phone: 573-365-2334. A rate of \$83 is available to the group if booked by May 6, 2010.

COURSE DATE: June 6, 2010 - 9:00 am - 4:00 pm - Update Course starts at 1:00 pm - 4:00 pm

COURSE INSTRUCTOR: Gary V. Sluyter, PhD, MPH

Dr. Sluyter has extensive experience in a wide range of senior management, consultative, and teaching positions in the fields of mental health/mental retardation, senior services, and higher education. Dr. Sluyter has a MS degree in Psychology from the University of Oklahoma, Norman, Oklahoma and PhD degree in Special Education Administration from the University of Texas, Austin, Texas and MPH degree in Public Health Administration University of Texas School of Public Health, Houston, Texas.

Please apply by filling out the following form and mail -- 4100 Country Club Dr., Jefferson City, MO 65109 or fax: 573/634-8590 to MANHA as soon as possible. EMail for Confirmation: _____

NAME: _____ FACILITY NAME _____

ADDRESS: _____

FACILITY PHONE: _____ FACILITY FAX: _____ LICENSE NUMBER: _____

COURSE WANTING TO ATTEND: (CIRCLE ONE) FULL UPDATE

TOTAL AMOUNT ENCLOSED: \$ _____ METHOD OF PAYMENT (CIRCLE ONE): CHECK VISA MC DISCOVER

CARD NUMBER _____ EXPIRATION DATE _____ 3 DIGIT SECURITY CODE _____

NAME & ADDRESS ON CARD _____